



BOARD OF DIRECTORS MEETING

Date: Monday, Sept 11 2017 **Time:** 5:00pm

Location: Innovation Park- Front Board Room

Invited:	Judith Pineault, Chair	Mayor Paterson	Councillor Hutchison
	Bo Wandschneider	Peter Dalton	Councillor Turner
	David Carnegie	Bill Durnford	Councillor George
	Trevor Wilson	Gillian Watters	Lyndsay Wise
	Gerard Hunt (ex officio)	Shai Dubey (ex officio)	Rob Kawamoto (ex officio)

Staff: Donna Gillespie Kirk Smallridge

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AGENDA

1. Call to Order
2. Introduction: Rob Kawamoto, Executive Director, Tourism Kingston
3. Approval of Agenda
4. Disclosure of Conflict of Interest
5. Approval of the Minutes
 - *Board of Directors Meeting – July 10, 2017*
6. Business Arising from the Minutes
7. Finance Committee Update: Dave Carnegie
8. Risk Committee Update: Trevor Wilson
9. CEO Report: Donna Gillespie



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10. Other Business:

- Metrics/KPI Discussion – reschedule Board Retreat re SLAs
- 2018 Budget Process
- Formalizing Partnerships – Launch Lab/Innovate Kingston
- 2018 Board Positions
- Request for Endorsement of Kingston as a Sanctuary City

11. Upcoming Meetings :

Finance Committee – Wednesday, September 20, 2017

Board of Directors – Monday, October 9, 2017

12. Adjournment